CHAPTER 16

ROYAL MARINES RESERVE (RMR) TO GENERAL SERVICE (RMGS) TRANSFERS

(Sponsor: NAVY PEOPLE-WFPT RM SO1)

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CHAPTER 16

ROYAL MARINES RESERVE (RMR) TO GENERAL SERVICE (RMGS) TRANSFERS

1601. Introduction

Transfer from the RMR to the RMGS has previously risked being a lengthy process. Following a review of fully trained RMR Service Personnel (SP), in most cases, can now transfer to the RMGS without having to go via an Armed Forces Careers Office (AFCO). This streamlined process creates more certainty for the individual and enables Dir P&T to react more quickly to workforce requirements.

1602. Eligibility

This policy is aimed at trained RMR SP only, (individuals who are currently on RMR List 3 are not eligible). Exceptionally, RMR UTS SP can transfer under this system but will be required to carry out the full RMGS training at CTCRM including Recruit Orientation Phase (ROP)[1].

1603. Process

A summarised version of the process is[2]:

a. SP requests to join the RMGS.

b. Eligibility verified by Recruitment and Attraction (R&T) Re-entrant Processing (RP) and background checks conducted.

c. Terms and Conditions of Service (T&CoS) agreed and offer extended to SP.

d. SP confirms with RP that they are content to proceed.

e. Transfer date agreed between all parties.

f. SP joins CTCRM for induction tests, re-training assessment and Attestation.

g. SP joins gaining unit on completion of re-training.

1604. Terms and Conditions of Service

a. RMR SP transferring to RMGS will be placed on a bespoke TACOS based on the needs of the Service at the time of entry.

b. All relevant stakeholders[3] in consultation will consider prior service, seniority and any Specialist Qualifications when determining the SP's T&CoS. A letter of offer will then be sent to R&T RP who will forward to the SP with supporting joining instructions.

[1] SP will enter as UTS to conduct full RMGS Recruit Training. However, CTW CO has the right to fast track if deemed suitable.
[2] A detailed flow diagram of the process is at Annex A, B and C.
[3] P&T including RMBM/CM Whole Fleet Managers.

1605. Royal Marines Fitness Test

If not in date, the SP will be required to undertake the RM Fitness Test (Alternative) (RMFT(A))[4] on entry at CTCRM. Failure will result in RTU and risks the SP's application to transfer stalling. Regulations pertaining to the RMFT(A) will be in accordance with service policy.

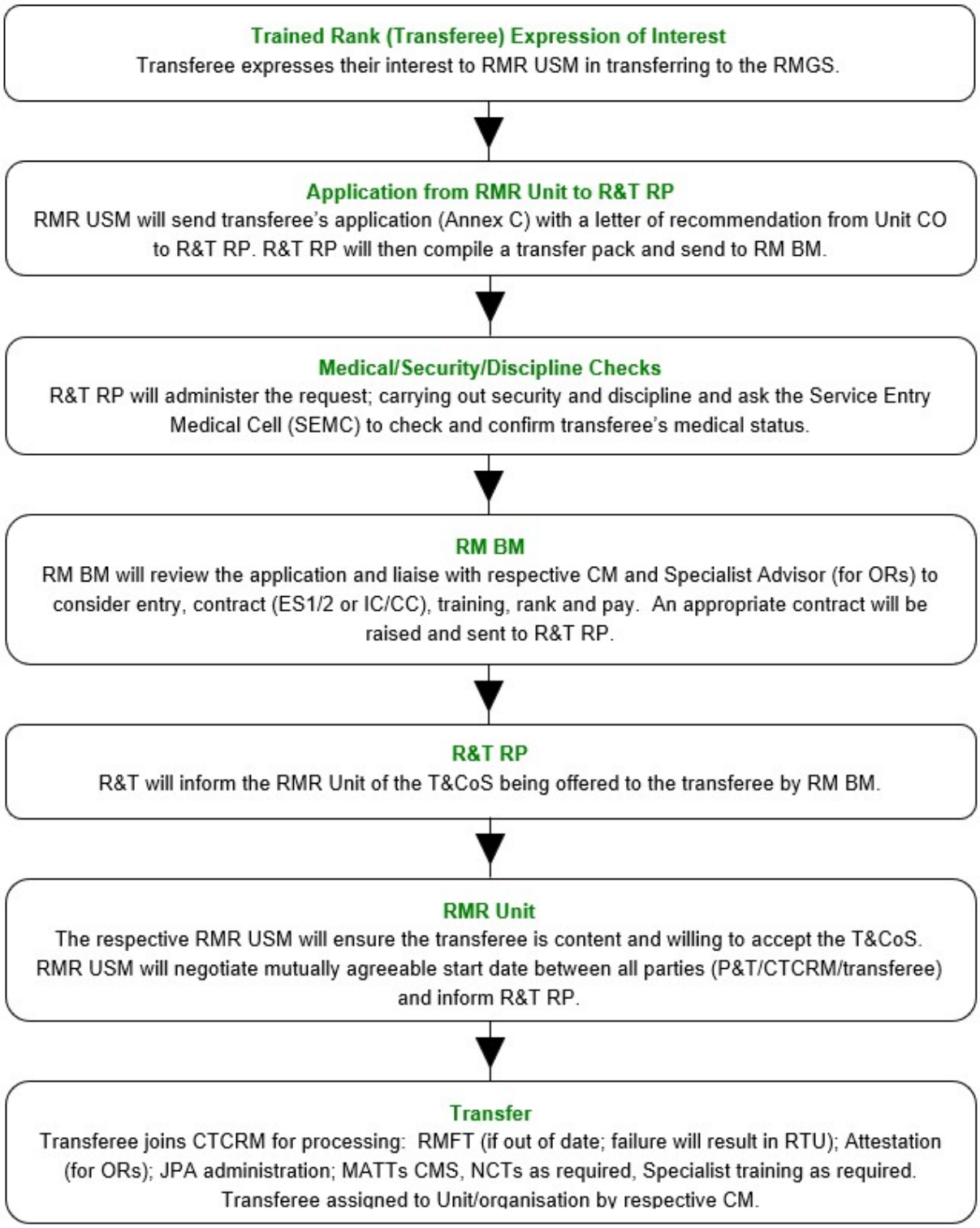
1606. Mandated Individual Training and Re-Training

The SP must be in date for relevant mandated individual training (MATTS/NCTs) prior to joining their Unit and will not be assigned out of CTCRM before these are completed. In addition, if required the SP will be directed to Specialist Wing so an assessment can be made of their Specialist Qualification skills and ability. Any training shortfalls will be rectified prior to the SP joining a Unit and the length of time the SP spends at CTCRM will depend on currency and competency levels.

[4] RMFT(A): 'Predictor', Annual In-Service test, where resources to conduct the full RMFT are not available but the results of this suite of gym-based tests will determine physical ability to succeed at RMFT.

ANNEX 16A

RMR TO RMGS TRANSFER PROCESS FLOW CHART



ANNEX 16B

RMR ON FTRS TO RMGS TRANSFER PROCESS FLOW CHART

Trained Rank (Transferee) Expression of Interest
Transferee serving a FTRS contract expresses their interest to transfer to the RMGS to the Unit AAdjt. The Unit AAdjt informs the transferee's respective RMR USM.

▼

Application from Unit/Organisation to R&T RP
The transferee completes an application (Annex C). The Unit AAdjt sends the application to R&T RP accompanied by a letter of recommendation from the CO of the Unit in which the transferee is serving their FTRS contract.

▼

Medical/Security/Discipline Checks
R&T RP will administer the request; carrying out security and discipline and ask the Service Entry Medical Cell (SEMC) to check and confirm transferee's medical status.

▼

RM BM
RM BM will review the application and liaise with respective CM and Specialist Advisor (for ORs) to consider entry, contract (ES1/2 or IC/CC), training, rank and pay. An appropriate contract will be raised and sent to R&T RP.

▼

R&T RP
R&T RP will inform the Unit/Organisation of the TACOS being offered to the SP by the RM BM.

▼

Unit/Organisation
The respective AAdjt will ensure the transferee is content and willing to accept the TACOS. AAdjt will negotiate mutually agreeable start date between all parties (P&T/CTCRM/transferee/losing RMR USM) and inform R&T RP.

▼

Transfer
Transferee joins CTCRM for processing: RMFT (if out of date; failure will result in RTU); Attestation (for ORs); JPA administration; MATTs, CMS, NCTs as required, Specialist training as required. Transferee assigned to Unit/organisation by respective CM.

ANNEX 16C

RMR TO RMGS TRANSFER APPLICATION

The following is the generic re-entry proforma to be completed by the CoC and individual, it is to be accompanied by the COs letter of recommendation to R&T (RP).

From:

Date:

To: R&T/RP/

Surname & Initials:	
Service Number	
Date of Birth	
Substantive Rank	
Date Joined RMR	
Date Joined - Left Regular Service if applicable	
Current TX Date	
Annual Salary	
Pay Increment Level	
Trade Supplement	
Incremental Base Date (IBD)	
Seniority Date	
National Insurance Number	
Current Trade	
RN Branch/Trade/RM Spec Requested	